



The new boutique hotel in
Taylor's University, Lakeside Campus

Teaching and Learning Conference (TLC)
14 – 17 November 2014

HOTEL RESERVATION FORM

Please complete the below and send your reservation request to the Hotel directly by email.

New Booking **Amendment** **Cancellation**

GUEST'S INFORMATION

Guest Name _____
(Mr, Mrs, Ms, Dr, Prof,) _____
(Last Name / Surname) (First Name)

Address _____ Country _____
Zip/City Code _____ Email/ Fax _____
Telephone No. _____ Date of Birth _____
IC No./Passport No. _____ Nationality _____

ROOM REQUIREMENTS (Please select)

Room Type	Room Rates (MYR)			Date of Arrival	Date of Departure
	Single	Double	Twin		
Matrixx (Superior)	190.00	205.00	205.00		
Spazzio (Deluxe)	250.00	265.00	N/A		

- Rates are quoted in "Nett", inclusive of 10% service charge & 6% government tax.
- Rates are on per room per night basis.
- Rates quoted are inclusive of breakfast(s).
- Rooms are subject to availability upon confirmation.

PAYMENT DETAILS

Type of Credit Card AMEX VISA MASTER

Credit Card No. _____ Expiry Date _____
Name of Cardholder _____ Security Code _____
Signature of Cardholder _____

Remarks:

- *Official check in time is 1400hrs and check out time is 1200hrs.
- *All confirmed reservations must be guaranteed with a valid credit card. No bookings will be accepted without credit card guaranteed.
- *Any cancellation notice given less than 3 days prior to arrival date or no-show on arrival date will be subjected to a cancellation penalty equivalent to a one night's total room charges.

Bookers Information

Booker Name	Contact Details
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Please send your room booking request to the hotel directly:-

Reservation Department
RUEMZ Hotel
The Boardwalk, No.2 Jalan Taylor's
47500 Subang Jaya
Selangor Darul Ehsan, Malaysia

Email: enquiry@ruemz.com
Tel No.: +6 03 5632 0480/0481